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NARSIMHA REDDY ENGINEERING COLLEGE

UGC AUTONOMOUS

Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad
Accredited by NAAC with 'A' Grade & NBA, UGC 2(f) & 12(B)

NRCM/SC/ST Committee/2025/01

Date: 01-08-2025

Committee for SC/ ST

The committee for SC/ ST is reconstituted with the following members for the academic year **2025-2026**. The convenor and the members are hereby informed to take necessary measures to fulfill the primary functions and responsibilities as specified.

S. No.	Name	Position	Designation/Department
1	Dr. B. Sambaiah	Convenor	Assoc. Professor, H&S
2	Dr. D. Murali	Member	Professor, CSE
3	Dr. M. Shoban	Member	Professor, ECE
4	Mrs. R. Satyavathi	Member	Asst. Professor, H&S
5	Mr. P. Pullaiah	Member	Asst. Professor, MBA

Functions and Responsibilities:

1. The committee focuses on the holistic development of SC/ ST students.
2. Plans and executes all the activities related to SC/ST student's welfare and development.
3. It provides special input in areas where the students experience difficulties.
4. Creates exposure and awareness of all the schemes extended by the Government.

Copy to

1. All the members
2. HODs
3. Office files



Principal

PRINCIPAL
NARSIMHA REDDY ENGINEERING COLLEGE
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Medchal (M), Secunderabad (S), Distapally (P).
Medchal (M), Secunderabad (S), Distapally (P).





NRCM/SCST/2025-2026/Circular-1

Date: 09-09-2025

CIRCULAR

Subject: Holding of Meeting on SC/ST CELL Committee on 10th, September, 2025 - Reg.

A meeting of the SC/ST Committee is scheduled for Tuesday, September 10, 2025, at 11:00 AM in the MG Block Board Room to discuss and resolve the following agenda points.

Agenda Points:

- To provide the mechanism to redress the grievance of SC/ST students, if any.
- To arrange for special opportunities to enhance the carrier growth.
- To aware of the SC/ST students regarding various scholarships program of State Govt.



Cc to:

- All the members of the SC/ST Committee

PRINCIPAL
PRINCIPAL

NARASIMHA REDDY ENGINEERING COLLEGE
Survey No: 518, Malsarimaguda (V), Dulapally (P),
Medchal (M), Medchal Dist, Hyderabad-500100

Minutes of the Meeting

Committee for SC/ST

Date : Tuesday, 10th September, 2025

Time : 11:00 AM

Venue : MG Block, Board Room

Subject : Holding of Meeting on SC/ST Committee

Attendees:

S. No.	Name	Position	Designation/Department
1	Dr. B. Sambaiah	Convener	Assoc. Professor, H&S
2	Dr. D. Murali	Member	Professor, CSE
3	Dr. M. Shoban	Member	Professor, ECE
4	Mrs. R. Satyavathi	Member	Asst. Professor, FME
5	Mr. P. Pullaiah	Member	Asst. Professor MBA

1. Confirmation of Agenda

The meeting began with a welcome address by the Convener, followed by a review of the agenda points. The agenda was confirmed and approved for discussion by all members present.

2. Agenda Points and Resolutions

2.1. To provide the mechanism to redress the grievance of SC/ST students, if any.

Discussion: The committee discussed the need for a clear and accessible process for SC/ST students to register their grievances. It was noted that a formal system would help ensure timely resolution and build trust among the students.

Resolution: It was resolved to establish a dedicated online portal and a physical suggestion for grievances. The committee will meet quarterly to review grievances and actions taken. A specific committee member will be designated as the single point of contact for all student grievances.

2.2. To arrange for special opportunities to enhance the carrier growth.

Discussion: The committee discussed initiatives to support the career development of SC/ST students. Ideas included special workshops, mentorship programs, and industry tie-ups.

Resolution: The committee agreed to organize a series of career development workshops in the upcoming academic semester, focusing on resume building, interview skills, and public speaking. A



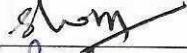

mentorship program will also be initiated, pairing senior faculty with SC/ST students to provide guidance and support.

2.3. To aware of the SC/ST students regarding various scholarships program of Govt.

Discussion: Members highlighted the need to improve awareness about scholarship opportunities, as many eligible students may not be aware of the programs available.

Resolution: The committee will create a dedicated notice board and a section on the regularly update information to the Government scholarships. A dedicated awareness session will be held at the beginning of each academic year to inform new and existing students about the various schemes and application processes.

The Following members attended the meeting

S. No.	Name	Position	Designation/Department	Signature
1	Dr. B. Sambaiah	Convener	Assoc. Professor, H&S	
2	Dr. D. Murali	Member	Professor, CSE	
3	Dr. M. Shoban	Member	Professor, ECE	
4	Mrs. R. Satyavathi	Member	Asst. Professor, FME	
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